

# Northwestern Consolidated School District of Shelby County

## Board of School Trustees

NWCSD of Shelby County Board room  
Wednesday, April 10, 2013  
6:00pm - 8:00pm

**Present:** Mr. John Merlau, J.D., Board President; Mr. Jeremy Miller, Board Vice President; Mr. Ken Polston, Board Secretary; Mr. Tim Kelly, Board Member; Mr. Terry Morgan, Board Member; Mrs. Mary Pardue, Board Member; Mr. Chris Hoke, Director of Operations and Finances; Mr. Doug Seagrave, J.D., Director of Athletics and Facilities; Mrs. Kathy Cord, Administrative Assistant; Dr. Shane Robbins, Superintendent; Mrs. Laura Mullen, Corporation Treasurer; Mr. Todd Welty, Board Member; Mr. Bob Thopy, J.D., Board Attorney

### 1 Executive Session

**Mr. John Merlau, J.D., Board President**

 [Personnel Transfers 2013-14.pdf](#)

#### Minutes

The executive session began at 6:00 p.m. All board members were present. Also present was Dr. Robbins, Chris Hoke and Doug Seagrave. Discussion was held on personnel recommendations in response to the Patient Protection Affordable Care Act. Session ended at 7:00 p.m.

### 2 Regular Session

**Mr. John Merlau, J.D., Board President**

#### 2.1 Pledge of Allegiance

##### Minutes

Mr. Merlau invited all present to join him in honoring our nation by reciting the pledge of allegiance.

#### 2.2 Call to Order

**Mr. John Merlau, J.D., Board President**

##### Minutes

Mr. Merlau called the regular meeting to order at 7:10 p.m. All Board members were present.

#### 2.3 Revision of Agenda

**Dr. Shane Robbins, Superintendent**

##### Minutes

Dr. Robbins stated he had one addition to the agenda under section 6.1 - Personnel Recommendations: a recommendation to accept the retirement of Mrs. Linda Warnecke.

#### 2.4 Comments from Patrons

**Mr. John Merlau, J.D., Board President**

##### Minutes

There were no comments from patrons.

### 3 Consent Agenda

**Mr. John Merlau, J.D., Board President**

 [Board Minutes 3-13-13.pdf](#)

 [4.10.13 Claims.pdf](#)

#### Minutes

A motion was made by Mr. Morgan and seconded by Mr. Welty to approve the consent agenda. Motion passed 7-0.

### 4 Presentation of Grant Award

**Dr. Shane Robbins, Superintendent**

## Minutes

Mr. Jeremy Sherman announced to the Board that he was awarded a \$3,005 grant from the Blue River Foundation which will be used to purchase legos and robotics equipment for after an school program at the elementary school.

## 5 2013 Project

**Dr. Shane Robbins, Superintendent**  
**Mr. Bob Topy, J.D., Board Attorney**

### 5.1 Public Hearing on Lease Minutes

Mr. Topy opened the public hearing on the proposed Third Amendment to Lease between Northwestern Consolidated School Building Corporation and Northwestern Consolidated School District to discuss terms of the lease and whether the rent is fair and reasonable. Mr. Topy stated the lease payment is estimated to be \$155,000 per year. Mr. Topy called for any questions, comments or concerns from the Board or public and there were none.

### 5.2 Resolutions (B.A.R.)

**Dr. Shane Robbins, Superintendent**

Exhibit A- Patrons Petition Resolution  
Exhibit B- Resolution Authorizing Execution of Third Amendment to Lease  
Exhibit C- Resolution Assigning Construction Bids  
Exhibit D- Resolution Approving Continuing Disclosure Undertaking and Issuance of Bonds

 [10 APR Resolutions.DOC](#)

## Minutes

A motion was made by Mr. Miller and seconded by Mr. Welty to adopt resolutions identified as Exhibit A - Patron's Petition Resolution, Exhibit B - Resolution Authorizing Execution of Third Amendment to Lease, Exhibit C - Resolution Assigning Construction Bids and Exhibit D - Resolution Approving Continuing Disclosure Undertaking and Issuance of Bonds.

## 6 Superintendent's Report

**Dr. Shane Robbins, Superintendent**

### 6.1 Personnel Recommendations (B.A.R.)

 [April Personnel Recommendations.pdf](#)

## Minutes

Dr. Robbins presented the following personnel recommendations:

Linda Warnecke - retiring as elementary school principal  
Emilie Kuhn - hire to teach high school agriculture education beginning 2013-2014  
Shea Fink - hire to fill the secretary position at the middle school beginning 2013-2014  
Christine Graham - resigning as head cheerleading coach  
Shea Fink - resigning as assistant cheerleading coach  
Regina Cantrell - resigning as color guard instructor  
Teresa Tracy - hire as 8th grade volleyball coach  
Anthony Lowhorn - hire as head baseball coach  
Troy Hughes - hire as JV baseball coach  
Kevin Spragg - hire as high school assistant track coach  
Eric Fink - hire as high school assistant track coach  
Brady Paschall - hire as high school assistant track coach  
Anne Cerbus - hire as middle school track coach  
Adam Page - hire as middle school track coach  
Paige Ashton - hire as volunteer middle school softball coach  
Adam Hammond - hire as volunteer middle school baseball coach  
Kenneth Kinnett - hire as high school volunteer baseball coach

A motion was made by Mr. Polston and seconded by Mrs. Pardue to approve all personnel recommendations. Motion passed 7-0.

## **6.2 Patient Protection Affordable Care Act Recommendations Minutes**

Dr. Robbins stated the Trust attorney recommended a May 1 date to put the Patient Protection Affordable Care Act changes into effect, but he will wait until June 1 to put changes into effect. Mr. Hoke reviewed compliance options - #1. Full coverage for employee only. Estimated cost for this option is \$161,648.65 using 2012-13 rates, or #2. Reduce hours for 41 employees to a maximum of 29 hours per week for employee categories not currently benefits eligible with no pay rate adjustments. This option would require hiring additional part-time employees.

After discussion, Mr. Hoke recommended implementation of option #2 effective June 1, 2013. This option minimizes the monetary impact of the act. The IRS has not determined whether school employee hours are different from industry full-time hours. If the IRS indicates that the 30-hour week can be averaged over 52 weeks, we can revert to how we operate now.

A motion was made by Mr. Morgan and seconded by Mr. Miller to approve option #2 with a caveat that, in the event of a favorable ruling from the IRS or if finances allow based on the cost of insurance, the district would be able to back off. Motion passed 7-0.

## **6.3 Transfer Student(s) (B.A.R.)**

 [April Transfer Students.pdf](#)

### **Minutes**

A motion was made by Mr. Polston and seconded by Mrs. Pardue to approve Jeremy Asher, Megan Hunter and Kaitlin Hunter as transfer students. Motion passed 7-0.

## **6.4 April Donations (B.A.R.)**

 [April Donations.docx](#)

### **Minutes**

A motion was made by Mrs. Pardue and seconded by Mr. Polston to approve the following donations. Motion passed 7-0.

- \$1,600.00 to the high school from Beaty Construction to be used for scholarships for students wishing to attend the PCG basketball camp.
- \$91.50 to the elementary school from the Shelby County Solid Waste Management District for the shoe recycling project.
- \$25.00 to TC Singers from parents
- \$25.00 to TC Singers from parents
- \$25.00 to the Fine Arts Department/Drama from a grandparent
- \$110.00 to the high school from a parent

## **6.5 Bread and Milk Bids for 2013-2014 (B.A.R.)**

 [Bread Bids.pdf](#)

### **Minutes**

Bread bids were reviewed and a recommendation was made to accept Klosterman's bid for the 2013-2014 school year. A motion was made by Mr. Miller and seconded by Mr. Kelly to accept the recommendation. Motion passed 7-0.

There were no milk bids received. Tessie Hagerman will bid those again and bring a recommendation to the Board in April.

## 7.1 Fund Report (I.O.)

 [March 2013 Fund Report.pdf](#)

### Minutes

Mr. Hoke reviewed the monthly fund report. Data on this report is through end of March. General fund expenses are higher than revenue for this month due to 3 payrolls this month.

## 7.2 Amend Taxable General Obligation Pension Bonds of 2003 (B.A.R.)

 [Qualified Entity Purchase Agreement.docx](#)

 [Supplemental Bond Resolution.docx](#)

### Minutes

Mr. Hoke explained the purpose and conditions of refinancing our pension bond from 2003. A motion was made by Mr. Polston and seconded by Mr. Morgan to adopt a Supplemental Bond Resolution which would waive our call rights of the original bond and to approve the Qualified Entity Purchase Agreement which gives Indiana Bond Bank permission to purchase a bond to cover the remaining payment period of the original bond. We will receive a credit of \$50,000 to \$60,000 once the new bond has been purchased. Motion passed 7-0.

## 8 Input from School Board Members and Administration

**Mr. John Merlau, J.D., Board President**

### Minutes

Mr. Kelly thanked to Mrs. Warnecke for her years of service.  
Mr. Miller thanked Mrs. Warnecke for her years of service. He also commented that the decision to reduce employee hours has been a tough decision and he's sorry it had to be made.  
Mrs. Pardue thanked Mrs. Warnecke for her service and commented to Mr. Seagrave that the baseball field looks great.  
Mr. Polston thanked Mrs. Warnecke. He also asked Mr. Gable, writer for the Shelbyville News, if the online newspaper comments are monitored before publishing. Mr. Gable responded that they are.  
Mr. Welty thanked Mrs. Warnecke for her service and welcomed the new ag teacher.  
Mr. Morgan offered thanks to Mrs. Warnecke for her service.  
Mr. Merlau reminded everyone of Friday's Lion's Club all-county girls and boys basketball games. Proceeds of the game support a good cause.

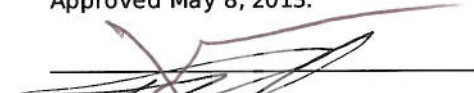

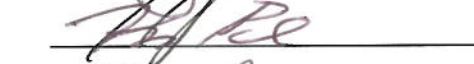

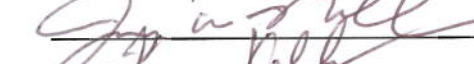


## 9 Adjournment

**Mr. John Merlau, J.D., Board President**

### Minutes

There being no further business to come before the Board, a motion was made by Mrs. Pardue and seconded by Mr. Miller to adjourn the meeting at 8:00 p.m.

Approved May 8, 2013:

 \_\_\_\_\_ John Merlau, President  
 \_\_\_\_\_ Terry Morgan, Vice President  
 \_\_\_\_\_ Ken Polston, Secretary  
 \_\_\_\_\_ Mary Pardue, Member  
 \_\_\_\_\_ Jeremy Miller, Member  
 \_\_\_\_\_ Tim Kelly, Member  
 \_\_\_\_\_ Todd Welty, Member