

NWCSD of Shelby County Board of School Trustees

NWCSD of Shelby County Board room
Wednesday, June 8, 2016
7:00pm - 9:00pm

Present: Mr. Ken Polston, Board President; Mr. Tim Kelly, Board Member; Mrs. Kathy Cord, Administrative Assistant; Mrs. Laura Mullen, Corporation Treasurer; Mr. Vince Sanders, Board Member; Mrs. Wendy Gearlds, Board Member; Mr. Jeremy Miller, Board Member; Mr. Chris Hoke, Superintendent

Absent: Mr. Steve Steele, Board Member; Mr. Todd Brandman, Board Member

1 Invocation/Pledge of Allegiance

Minutes

The invocation prior to the start of the board meeting was offered by James Hough. After the invocation, all were invited to recite the Pledge of Allegiance.

2 Regular Session

Mr. Ken Polston, Board President

2.1 Call to Order

Minutes

Mr. Polston called the regular board meeting session to order at 7:00 p.m. Mr. Steele and Mr. Brandman were absent from the meeting.

2.2 Revisions to Agenda

Minutes

There were no revisions to the published agenda.

2.3 Celebrations

Eagle Scout Project Completion

Minutes

Nate Krautheim presented details of his Eagle Scout project which was to construct a handicapped-accessible wheelchair ramp at the Gambrel Academic Center on the Triton Central campus.

2.4 Consent Agenda



[Board Minutes 5-18-16.pdf](#)



[Claims and Credit Card Report.pdf](#)

Minutes

A motion was made by Mr. Miller and seconded by Mr. Kelly to approve the minutes of the May 18, 2016, board meeting and the claims as presented. Motion passed 5 yes/0 no.

3 Superintendent's Report

Mr. Chris Hoke, Superintendent

3.1 Recommendation of Personnel (B.A.R.)



[June Personnel Recommendations.pdf](#)


Minutes

Mr. Hoke requested Board approval for the following personnel recommendations. A motion was made by Mrs. Gearlds and seconded by Mr. Sanders to approve all the recommendations. Motion passed 5 yes/0 no.

- Chelsea Smith - hire as elementary school Resource Teacher

- Justin Sprague - hire as middle school Art Teacher
- Isaac Hilgert - hire as middle school summer school teacher
- Josh Landis - resigning as Head Boys and Girls Tennis Coach
- Drake Holtz - hire as volunteer assistant football coach
- Austin Hall - hire as Head Varsity Boys and Girls Tennis Coach
- rehire the following Fall Coaches: Tim Able, Head Football; Justin Harvey, Asst. Football; Bryan Sullivan, Asst. Football; Dave Crisler, Asst. Football; John Stafford, volunteer Football Asst.; Ray Basile, Volleyball; Samantha McPherson, Asst. Volleyball; Greg Hill, Co-Ed Cross Country; Courtney Smith, Girls Soccer; Nate Foley, volunteer Soccer Coach; David Berry, volunteer Soccer Coach; Jay Robinson, Volunteer Soccer Coach; Karen O'Neill, Girls Golf; Erin Needham, Cheerleading; Amber Maurice, Asst. Cheerleading; Mandy Spall, middle school Cheerleading
- rehire the following Winter Coaches: Perry Nash, Boys Varsity Basketball; Chance Felling, volunteer Boys Varsity Assistant; Al Anderson, JV Boys Basketball; Benjamin Kramer, volunteer Freshmen Boys Basketball; Caleb Rund, Volunteer Boys Basketball; Bryan Graham, Girls Varsity Basketball; Nathan Wilson, JV Girls Basketball; Scott Crist, volunteer JV Girls Basketball; Steve Dietz, volunteer JV Girls Basketball; Mike Duke, volunteer JV Girls basketball; Josh Harper, Varsity Wrestling; DJ Nelson, Asst. High School Wrestling; Sam Pfaff, volunteer Wrestling coach; David Milligan, volunteer Wrestling Coach; Josh Harper, middle school Wrestling; David Milligan, middle school Wrestling Assistant; Marilyn Felling, 5th Grade Girls Basketball
- Rehire the following Spring Coaches: Justin Bergman, Varsity Baseball; Travis Hensler, Asst. Baseball; Larry Ratliff, Baseball volunteer; Scott Brown, Baseball volunteer; Eric Fink, Varsity Coed Track; Joy Adams, Asst. Coed Track; Bridgette Kesterman, Asst. Coed Track; Greg Hill, Asst. Coed Track; Karen O'Neill, Boys Golf
- Rehire the following Summer Coach: Erin Needham, Cheerleading

3.2 Recommendation to Accept Donations (B.A.R.)


 [June Donations.docx](#)

Minutes

Mr. Hoke requested Board approval for the following donations. Board action on this item is noted in Agenda Item 3.3.

- \$43.90 to Triton Central Elementary School from Target Take Charge of Education
- \$885.00 to Triton Central Middle School from Dan Obert Electrician Services

3.3 Recommendation to Accept Out-of-District Students (B.A.R.)

 [June Transfer Students.pdf](#)

Minutes

Mr. Hoke requested Board approval to accept the following students as out-of-district residents eligible to enroll in Triton Central Schools.

- Jasmine Albarran, Courtlynn Baldrige, Dakota Baldrige, Harlie Baldrige, Arryel Brown, Nicholas Carlson, Maya Chandler, Jayden Evans, Austin Harmon, Erick Hebauf, Owen Hybarger, Amelia Kell, Evelyn Kell, Michael Manns, Zachary McFarland, Daniel Northam, Landon Raymer, Cadence Roberts, Adelyn Robinson, Bradyn Robinson, Jackson Seagrave, Morgan Seagrave, Hope Smith, Roy Smith, Bailey Stamper, Blake Stephens, Chase Tharp, Preston Williams

A motion was made by Mr. Sanders and seconded by Mr. Miller to approve recommendations in Agenda Items 3.2 and 3.3. Motion passed 5 yes/0 no.

3.4 Resolution on Materiality Threshold (B.A.R.)

Mrs. Laura Mullen, Corporation Treasurer

 [2015-26Materiality Threshold Resolution.docx](#)

Minutes

Mrs. Mullen requested approval of Resolution 2015-26 - Threshold for Material Loss, Shortage or Theft of School Funds or Property. This resolution sets the dollar amount of

\$5,000 as the threshold of loss, shortage or theft of cash from any school corporation fund that must be reported to the Indiana State Board of Accounts. Board action on this request is noted in Agenda Item 3.5.

3.5 Resolution on Internal Controls (B.A.R.)

Mrs. Laura Mullen, Corporation Treasurer

 [INTERNAL CONTROLS RESOLUTION.docx](#)

Minutes

Mrs. Mullen requested approval of Resolution 2015-27 - Internal Controls Resolution. This resolution states the Board adopts the Uniform Internal Control Standards for Indiana Political Subdivisions in order to prevent and detect fraud, financial impropriety or irregularity.

A motion was made by Mr. Kelly and seconded by Mrs. Gearlds to approve Agenda Items 3.4 and 3.5. Motion passed 5 yes/0 no.

3.6 Recommendation to Renew Contract with Chartwells for 2016-17 (B.A.R.)

Mr. Chris Hoke, Superintendent

 [Northwest Shelby Renewal Recommendation 16-17.docx](#)

Minutes

Mr. Hoke recommended renewal of the food service contract with Chartwells for 2016-17. He stated initial operational challenges have been addressed and cash balances continue to grow, which will help us fund future cafeteria projects and equipment. Free and reduced usage has increased by 12% since the 2013-14 school year. Also, total meal counts have increased by 9%. A motion was made by Mr. Miller and seconded by Mr. Sanders to approval renewal of the contract for the 2016-17 school year. Motion passed 5 yes/0 no.

3.7 Board Policy Revisions - 1st Reading (I.O.)

 [po0100.doc](#)

 [po0130.doc](#)

 [po0140.doc](#)

 [po1130.doc](#)

 [po1214.doc](#)

 [po2410.doc](#)

 [po2421.doc](#)

 [po2423.doc](#)

 [po2430.doc](#)

 [po2461.doc](#)

 [po3113.doc](#)

 [po3120.08.doc](#)

 [po3140.doc](#)

 [po3214.doc](#)

 [po3410.04.doc](#)

 [po4113.doc](#)

 [po4140.doc](#)

-  [po4214.doc](#)
-  [po5540.doc](#)
-  [po5610.02.doc](#)
-  [po5610.doc](#)
-  [po6320.doc](#)
-  [po6460.doc](#)
-  [po8390.doc](#)
-  [po8500.doc](#)
-  [po9700.01.doc](#)

Minutes

Mr. Hoke stated that 26 policy revisions were included with the agenda for this board meeting for the Board members' review. He stated that language revisions in Indiana Code require policy updates and these 26 policies are presented for the first reading before final approval will be requested at the July board meeting.

3.8 Transportation Presentation (I.O.)

Mrs. Susie Childress



Minutes

Transportation Director, Susie Childress, presented information on Transfinder, the new routing software, being utilized by the Transportation Department. This software will help manage routes and student pick-ups more efficiently, will help with road closures, optimizing routes and provide better communications with parents. The software is in place to begin using for the 2016-17 school year. They will also be able to print route directions for sub drivers.

Mrs. Childress also reported that all the older buses in our fleet have recently passed inspection. The newer buses will be inspected by mid-June. Our bus mechanic will be participating in the upcoming School Transportation Association of Indiana bus technician competition, and some of our bus drivers will be competing in the STAI bus safety competition.

4 Financial Report

Mrs. Laura Mullen, Corporation Treasurer

-  [May 2016 Fund Reports.pdf](#)
-  [May 2016 Athletic Financial Report - TCHS.pdf](#)
-  [May 2016 FTA Financial Report.pdf](#)

Minutes

Mrs. Mullen reported that overall fund balances are at projected levels. The General Fund shows an extra expense this month due to the quarterly special education expense. Expenditures are where they should be in CPF and Transportation Funds, and cash balances continue to build in both of these funds. There was no activity in the Bus Replacement, Debt Service and Pension Funds. The Cafeteria Fund is ahead by \$12,000 for this month.

The balance in the high school athletic fund is \$30,173.86. There will be more activity next month as the building treasurers will be paying out final transportation billings for the school year.

The balance in the FTA Fund is \$31,990.50. The balance is a little high due to baseball uniform expenses not being taken out yet.

5 Input from Board Members and Administration

Mr. Ken Polston, Board President

Minutes

Mr. Kelly welcomed Chelsea Smith to the Triton Central staff.

Mr. Sanders also welcomed Chelsea Smith and offered thanks to the volunteers who helped with the Eagle Scout project.

Mr. Miller welcomed Chelsea and thanked the Eagle Scout project volunteers.

Mrs. Gearlds welcomed Chelsea to Triton Central.

Mr. Hoke welcomed Chelsea.

Mr. Polston welcomed Chelsea. He also notified the Board that there will be an executive board session on June 29 at 6:00 to complete Mr. Hoke's yearly performance evaluation.


6 Adjournment

Mr. Ken Polston, Board President

Minutes

There being no further business to come before the Board, the meeting was adjourned at 7:45 p.m. on a motion made by Mr. Miller and seconded by Mr. Kelly. Motion passed 5 yes/0 no.

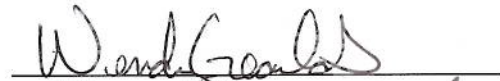
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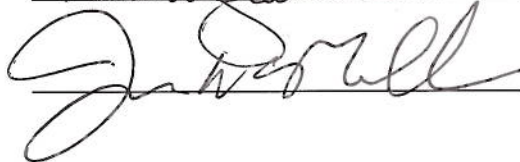
Ken Polston, President



Steve Steele, Vice-President



Wendy Gearlds, Secretary



Jeremy Miller, Member



Tim Kelly, Member



Vince Sanders, Member



Todd Brandman, Member