

Northwestern Consolidated School District of Shelby County

Board of School Trustees

NWCSD of Shelby County Board room
Wednesday, September 10, 2014
6:00pm - 8:00pm

Present: Mr. John Merlau, J.D., Board President; Mr. Terry Morgan, Board Vice President; Mr. Ken Polston, Board Secretary; Mr. Tim Kelly, Board Member; Mr. Jeremy Miller, Board Member; Mrs. Kathy Cord, Administrative Assistant; Dr. Shane Robbins, Superintendent; Mrs. Laura Mullen, Corporation Treasurer; Mr. Bob Thopy, J.D., Board Attorney

Absent: Mrs. Mary Pardue, Board Member; Mr. Todd Welty, Board Member

1 Public Hearing Regarding the 2015 Budget and all Plan Documents

Mr. Bob Thopy, J.D., Board Attorney

Minutes

Board President, Mr. Merlau, opened the public hearing regarding the 2015 budget at 6:05 p.m. Mr. Merlau asked if there were any comments from patrons and there were none. The hearing was closed at 6:05 p.m.

2 Regular Session

Mr. John Merlau, J.D., Board President

2.1 Call to Order

Minutes

The regular school board session was called to order at 6:05 p.m. Five members were present with Mr. Kelly arriving at 6:15, and Mrs. Pardue and Mr. Welty were absent.

2.2 Pledge of Allegiance

Minutes

Mr. Merlau invited all present to join him in honoring our nation by reciting the pledge of allegiance.

2.3 Revision of Agenda

Minutes

Dr. Robbins added Item 5.7 to request an additional appropriation of \$50,000 from the Rainy Day Fund for sewage treatment repairs that have already been completed to reimburse the Capital Project Fund.

2.4 Comments from Patrons

Minutes

There were no comments from patrons. Patron Greg Garrison updated the Board on the sewer district project. They have finished the Preliminary Engineering Report and submitted it to the State Revolving Fund and Rural Development. They've discovered SRF does not have enough money to grant their full request. Options are to revise their plan and resubmit to SRF for a portion and to Rural Development for the rest. Coverage areas currently in the plan include the school district, Clover Village and the Town of Fairland. Mr. Morgan questioned what happens if the school district opts out. Mr. Garrison does not know what effect that would have on the project. Next meeting of the sewer district board is September 23.

3 Consent Agenda (B.A.R.)

Mr. John Merlau, J.D., Board President

 [Aug 9 2014 Board Retreat Minutes.pdf](#)

 [Aug 13 2014 Board Minutes.pdf](#)

 [Sept 3 2014 Exec Session Minutes.pdf](#)

3.1 September Claims

 [9-10-14 Total Claims.pdf](#)

Minutes

A motion was made by Mr. Morgan and seconded by Mr. Miller to approve minutes of the August 9, 2014 Board Retreat, August 13, 2014 Board Meeting and September 3, 2014 Executive Session. Motion passed 5 yes, 0 no, 2 absent.

4 Board Policy Updates (B.A.R.)

Mr. John Merlau, J.D., Board President

 [Board Policy NEOLA Updates May 2014.pdf](#)

Minutes

Mr. Merlau reported that all the current policy revisions were proposed to comply with state and federal laws. A motion was made by Mr. Miller and seconded by Mr. Kelly to approve the following proposed new and revised policies. Motion passed 5 yes, 0 no, 2 absent.

Policy 1240 - Evaluation of the Superintendent
Policy 1241 - Non-Reemployment of the Superintendent
Policy 1543 - Non-Renewal of Administrative Contracts
Policy 2700 - Annual Performance Report
Policy 3124 - Employment Contracts with Professional Employees
Policy 5114 - Nonimmigrant Students and Foreign Exchange Programs
Policy 9720 - Equivalent Instruction for Compulsory Attendance Compliance Purposes (Home Schooling and Non-Accredited Schools)
Policy 5320 - Immunization
Policy 2221 - Mandatory Curriculum
Policy 8432 - Pest Control and Use of Pesticides
Bylaw 0132.1 - Selection of Superintendent
Policy 1220 - Employment of the Superintendent
Policy 8311 - Public Access to Employee Contracts
Policy 3131 - Reduction in Force ("RIF") in Certificated Staff
Policy 1615/5512 - Use of Tobacco
Policy 3215 - Use of Tobacco by Professional Staff
Policy 4215 - Use of Tobacco by Support Staff
Policy 7434 - Use of Tobacco by Visitors
Policy 5605 - Suspension and Expulsion of Students with Disabilities
Policy 5630.01V2 - Use of Seclusion and Restraint with Students
Policy 5830 - Student Fund-Raising
Policy 8500 - Food Service
Policy 8510 - Wellness
Policy 8540 - Vending Machines
Policy 9210 - Parent Organizations
Policy 9211 - Corporation-Support Organizations
Policy 1617/3217/4217/5772/7217 - Weapons

5 Superintendent's Report

Dr. Shane Robbins, Superintendent

5.1 Recommendation of the 3-year CPF Plan and 12-Year Bus Replacement Plan (B.A.R.)

 [3-Year CPF Plan.pdf](#)

 [12-Year Bus Replacement Plan.pdf](#)

Minutes

A motion was made by Mr. Polston and seconded by Mr. Miller to approve Dr. Robbins' recommended 3-Year CPF Plan and 12-Year Bus Replacement Plan. Motion passed 5 yes,

0 no, 2 absent.

5.2 Monthly Fund Report (I.O.)

 [FTA Financial Report - Ledger Summary.pdf](#)

 [TCHS Financial Report- Ledger Summary.pdf](#)

 [Monthly Fund Report August 2014.pdf](#)

Minutes

Dr. Robbins reported that the balance in the Capital Projects Fund is higher than projected for this point in the year due to summer projects and the unexpected expense for the sewage plant. The fund should be at 64% spent and it is currently at 80%. Mr. Morgan questioned which funds pay for campus aesthetics, and Dr. Robbins stated the majority of money comes from individual building CPF funds. Through the remainder of the current budget year, the General Fund will realize some of the cuts that were made last year.

5.3 Recommendation of Personnel (B.A.R.)


 [September Personnel Recommendations.pdf](#)

Minutes

Dr. Robbins presented the following personnel recommendations for approval. A motion was made by Mr. Polston and seconded by Mr. Kelly to approve the recommendations. Motion passed 4 yes, 0 no, 2 absent, 1 recuse (Mr. Miller).

- hire Julie Baughman as a temporary Pre-School Instructional Assistant
- hire Raquel Althoff as Pre-School Instructional Assistant
- hire Angela Miller as part-time Assistant at the Gambrel Academic Center
- hire Samantha McPherson as Assistant High School Volleyball Coach
- hire Jay Robinson as Volunteer Soccer Coach
- hire Marilyn Felling as 5th Grade Girls Basketball Coach
- hire Casey Stow as 6th Grade Girls Basketball Coach
- hire Russ George as Volunteer 6th Grade Girls Basketball Coach
- reassign Audra Ricketts as 8th Grade Girls Basketball Coach
- hire John Stafford as Volunteer Assistant High School Football Coach
- renew specified Building Administrator Contracts (7/1/14 to 6/30/16)
- 1.5% increase in School Nurse salary to \$47,044.24

5.4 Recommendation to Accept Donations (B.A.R.)


 [September Donations.docx](#)

Minutes

Donations presented to the Board for acceptance are as follows. The motion and vote to accept all donations is noted in Item 5.7.

- \$200.00 to Triton Central Art Department
- \$300.00 to Triton Central Soccer
- \$1,350.00 to Triton Central Football
- \$600.00 to Triton Central Middle School for Project Clothes for Kids
- \$600.00 to Triton Central Elementary School for Project Clothes for Kids
- \$98.93 to Triton Central Middle School from Target Take Charge of Education
- \$200.00 to Triton Central Football
- \$11,681.00 to Triton Central FFA in memory of Todd Welty

5.5 Request to advertise sale of an activity bus through sealed bid (B.A.R.)

 [Bid Ad for the Activity Bus.pdf](#)

Minutes

Dr. Robbins requested permission to advertise the sale of an activity bus through a sealed bid process. The motion and vote to grant permission is noted in Item 5.7.

5.6 Recommendation to Approve Overnight Field Trip(s) FFA (B.A.R.)

 [Overnight Request - FFA FIRE.pdf](#)

 [Overnight Request - FFA Natl Conv.pdf](#)

 [Overnight Request - FFA SOAR.pdf](#)

Minutes

Dr. Robbins presented requests from Ag Teacher Emilie Kuhn to approve FFA overnight field trips to the SOAR Conference in October, the national convention in October and the FIRE Conference in November. The motion and vote on this item is noted in Item 5.7.

5.7 Request for Additional Appropriation Dr. Shane Robbins, Superintendent

Dr. Robbins requested approval to advertise for an additional appropriation of \$50,000 to be transferred from the Rainy Day Fund to the Capital Projects Fund to reimburse the fund for the recent maintenance costs of the sewage plant.

A motion was made by Mr. Kelly and seconded by Mr. Polston to approve Agenda Items 5.4, 5.5, 5.6 and 5.7. Motion passed 5 yes, 0 no, 2 absent.

6 Input from School Board Members and Administration

Mr. John Merlau, J.D., Board President

Minutes

Dr. Robbins reported that teacher contract negotiations are in progress. They have reached a tentative agreement and will require a special board meeting prior to September 30th to approve the contract. The tentative date for the meeting is September 23. The RFP opening for food service was on September 9. Chartwells was the only company that responded. A representative will be present on September 23 to answer any questions from the Board.

Mr. Merlau announced he would like to appoint Mr. Morgan to the Buildings and Grounds Committee for remainder of this year.




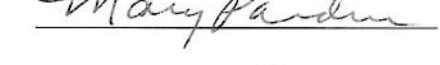
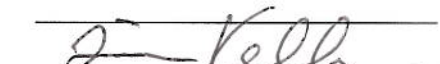
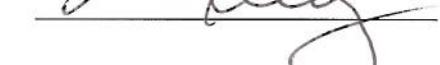

7 Adjournment

Mr. John Merlau, J.D., Board President

Minutes

There being no further business to come before the Board, a motion was made by Mr. Miller and seconded by Mr. Polston to adjourn the meeting at 6:40 p.m.

Approved:

	John Merlau, President
	Terry Morgan, Vice President
	Ken Polston, Secretary
	Mary Pardue, Member
	Jeremy Miller, Member
	Tim Kelly, Member
	Todd Welty, Member