

Northwestern Consolidated School District of Shelby County

Board of School Trustees

NWCSD of Shelby County Board room
Wednesday, June 12, 2013
7:00pm - 8:00pm

Present: Mr. John Merlau, J.D., Board President; Mr. Terry Morgan, Board Vice President; Mr. Ken Polston, Board Secretary; Mr. Jeremy Miller, Board Member; Mrs. Mary Pardue, Board Member; Mr. Chris Hoke, Director of Operations and Finances; Mrs. Kathy Cord, Administrative Assistant; Dr. Shane Robbins, Superintendent; Mrs. Laura Mullen, Corporation Treasurer; Mr. Todd Welty, Board Member

Absent: Mr. Tim Kelly, Board Member; Mr. Doug Seagrave, J.D., Director of Athletics and Facilities; Mr. Bob Thopy, J.D., Board Attorney

1 Regular Session

Mr. John Merlau, J.D., Board President

1.1 Pledge of Allegiance Minutes

Mr. Merlau invited all present to join him in honoring our country by reciting the pledge of allegiance.

1.2 Call to Order Minutes

Mr. Merlau called the regular meeting to order at 7:00 p.,m.

1.3 Revision of Agenda Minutes

Dr. Shane Robbins, Superintendent

Dr. Robbins added a request for approval of an overnight field trip to Item #3 - Superintendent's Report.

1.4 Comments from Patrons Minutes

Vicki Clemons addressed the Board regarding unresolved issues and discrimination against her granddaughter. Mr. Merlau replied that discrimination will not be discussed in public session and the Board feels that Dr. Robbins has completely addressed all previous issues. Letitia Clemons questioned what other action will be taken. Mr. Merlau replied that any further action is to be addressed in an executive session if the affected parties request a hearing of the Board. Dr. Robbins directed Mrs. Clemons to request a meeting with the board in writing and he will pass the request to the Board.

Matt LeMasters questioned if the school district has given 10 acres of property to TYAA. Mr. Merlau replied no.

2 Consent Agenda

Mr. John Merlau, J.D., Board President

 [May 8 2013 Board Minutes.pdf](#)

 [May 21 2013 Exec Session.docx](#)

 [May 22 2013 Board Minutes.pdf](#)

 [6.12.13 Claims.pdf](#)

Minutes


A motion was made by Mr. Morgan and seconded by Mrs. Pardue to approve minutes of the May 8 Board Meeting, May 21 Executive Session, May 22 Special Meeting and June claims as previously e-mailed. Motion passed 6-0.

3 Superintendent's Report

Dr. Shane Robbins, Superintendent

Mr. Ken Polston, Board Secretary

3.1 Buildings and Grounds Report (I.O.)

 [5.31.13 Meeting Minutes.pdf](#)

Minutes

Mr. Polston reported that the Buildings & Grounds Committee held a meeting to address concerns regarding the size of the current project. The design will include 3 full-size courts and no youth courts. The exterior of the north side of the building will only have metal siding to allow for any possible future expansion of the building. The vestibule will be designed so access to the high school will be closed while still making restroom facilities available. The building is currently designed at 19,800 square feet - just under the 20,000 square foot limit that would require that a sprinkler system be installed. The basketball courts will be the only part of the floor that will be parquet. The rest of the floor space will be concrete. The project will be put out for bid the 2nd or 3rd week of July for a base bid for the shell of the building with all other features of the building being considered alternates. Plans are in place for site work to be conducted to resolve the excessive moisture in the soil.

3.2 Personnel Report (B.A.R.)

Dr. Shane Robbins, Superintendent

 [June Personnel Recommendations.pdf](#)

 [2013-14 ECA Sponsors and Coach Recommendations.xls](#)

 [Drew sager recommendation.docx](#)

Minutes

A motion was made by Mr. Polston and seconded by Mr. Miller to accept the resignations of Linda Ngwesse and Melvin Wireman effective the end of the 2012-13 school year and to accept the retirement of Terry Whitaker effective the end of the 2013-14 school year. Motion passed 6-0.

A motion was made by Mrs. Pardue and seconded by Mr. Polston to approve hiring Drew Sager as high school guidance counselor, Tiffany Almond as middle school teacher and Julie Oslund as middle school teacher to begin at the start of the 2013-14 school year. Motion passed 6-0.

A motion was made by Mr. Welty and seconded by Mr. Morgan to approve hiring Isaac Hilgert, Adam Page, Paige Parks and Amy Sanders to teach summer school at the middle school; Linda Jones, Nicole Hensley, Sara Schwering, Erin Needham and Jeremy Sherman to teach summer school at the elementary school; and Tiffany Almond to teach summer school at the high school. Motion passed 6-0. Letitia Clemons questioned why there is no transportation provided for summer school. Dr. Robbins replied that there is no transportation for high school students, but we are providing transportation for elementary and middle school students.

A motion was made by Mr. Miller and seconded by Mrs. Pardue to accept Lori Lashley's resignation effective the end of the 2012-13 school year. Motion passed 6-0.

A motion was made by Mr. Morgan and seconded by Mr. Welty to approve the resignations of John Bowers as TCHS Academic Superbowl Sponsor, Sarah Papin-Thomas as TCHS Student Council Advisor and Anthony Lowhorn as TCHS Varsity Baseball Coach. Motion passed 6-0.

Dr. Robbins presented a list of names to fill coaching positions for the 2013-14 school year. Dr. Robbins stated that included in this list is a situation where a parent will coach their child at the middle school and that situation will be addressed by making some adjustments. Discussion was held on whether assignment of club sponsors and activity directors requires Board approval for each school year. It was stated that since these positions are covered in teacher contracts, the list of staff filling club and sponsor positions will be presented to the Board for information purposes only and they do not need to vote on the list. A motion was made by Mr. Polston and seconded by Mr. Miller to approve the following coaches for the 2013-14 school year. Motion passed 6-0.

Kevin Spragg, Kyle Todd, Kyle Jarman - Assistant Football
 Steve Steele - Volunteer Assistant Football
 Josh Landis - Boys Tennis
 Ray Basile - Volleyball
 Greg Hill - Co-ed Cross Country
 Bryan Graham - Girls Soccer
 Paige Parks - Volunteer Girls Soccer
 Eric Dewey - Volunteer Girls Soccer
 Erin Needham - Cheerleading
 Pam Engle - Assistant Cheerleading
 Amber Maurice - Middle School Cheerleading
 Teresa Tracy - 8th Grade Volleyball
 Abigail Travis - 7th Grade Volleyball
 Adam Hammond - Middle School Cross Country
 Karen O'Neill - Girls Golf
 Cary Chandler - Boys Varsity Basketball
 Chance Felling - JV Boys Basketball
 Kyle Todd - Volunteer Assistant Boys Basketball
 Aaron Book - Volunteer Assistant Boys Basketball
 Bryan Graham - Girls Varsity Basketball
 Nathan Wilson - JV Girls Basketball
 Todd Brandman - Volunteer JV Girls Basketball
 Mike Duke - JV Girls Basketball
 Josh Harper - Varsity Wrestling
 Rich Ballard - 8th Grade Boys Basketball
 Vince Sanders - 7th Grade Boys Basketball
 Adam Hammond - 6th Grade Boys Basketball
 David Klene - 5th Grade Boys Basketball
 David Berry - 8th Grade Girls Basketball
 Marilyn Felling - 5th Grade Girls Basketball
 Tim Able - Varsity Baseball
 Glenn Bass - Varsity Softball
 Aaron Pyle - Assistant Softball
 Josh Landis - Girls Tennis
 Greg Hill - Varsity Co-ed Track
 Eric Fink - Assistant Co-ed Track
 Kevin Spragg - Assistant Co-ed Track
 Brady Paschall - Assistant Co-ed Track
 Isaac Hilgert - Varsity Boys Golf
 Anne Cerbus - Middle School Co-ed Track
 Adam Page - Middle School Co-ed Track
 Adam Hammond - Volunteer Middle School Baseball


3.3 One to One Update (I.O.)

Josh Landis, Director of Technology

Minutes

Dr. Robbins informed the Board that the Chromebooks should be delivered the first week of July and the iPads will be delivered the last week in June. There will be informational meetings for parents and students that will coincide with registration. The wireless project at the middle school is complete. Training for current staff is ongoing through the summer months and new teachers will be trained in the fall.

3.4 Approval of Transfer Students (B.A.R.)

 [June Transfer Students.pdf](#)


Minutes

A motion was made by Mr. Polston and seconded by Mrs. Pardue to approve the following out of district students to register for the 2013-14 school year. Motion passed 6-0.

Zachary Bullock, Lauren Cooney, Karina Cooper, Donna Duncan, Krystal Early, Olivia Floyd, Taylor Gabbard, Crystal Garner, Brayden Green, Emily Hanneman, Haley Hansome,

Caroline Hawkins, Josiah Hawkins, Makaela Hill, Rynisha Holly, Deja Holly, Branicka Holly, Matthew Hood, Elijah Malcom, McKenzie McDonald, Zachary McFarland, Alexis Morgan, Michael Myers, Tyler Poindexter, Griffin Reid, Timothy Riley, Cadence Roberts, Kayla Sharp, Megan Shea, Lexie Smart, Kaitlin Smart, Casey Smith, Lauren Straber, Logan Straber, Andrew Sullivan, Ben Thacker, Jonah Thacker, Joshua Thacker, Allysen Williams, Wyatt Badgley.

3.5 Acceptance of Donations (B.A.R.)

 [June Donations.docx](#)

Minutes


A motion was made by Mrs. Pardue and seconded by Mr. Welty to accept the following donations. Motion passed 6-0.

\$50.00 to the Elementary School library from Beta Phi Psi Iota Xi
\$1,175.00 to TCHS Football from Custom Fundraising Solutions Indy
\$40.00 to Lady Tiger Softball
\$50.00 to TCHS Volleyball
\$655.25 to TCHS FCA from Mt. Pisgah Baptist Church
\$627.00 to TCHS FCA from Mt Pisgah Baptist Church
\$1,200.00 to TCHS Athletics from HUDL Program

3.6 Student Handbook Adoption (B.A.R.)

 [TCES Handbook 2013-14.pdf](#)

 [TCMS Handbook 2013-14.pdf](#)

 [TCHS Handbook 2013-14.pdf](#)

Minutes

A motion was made by Mr. Morgan and seconded by Mr. Welty to approve the elementary, middle school and high school handbooks for 2013-14. Motion passed 6-0.

Mr. Polston asked if the middle school and high school handbook policies and procedures are in alignment. Mr. Thompson replied that all but age appropriate items have been aligned.

Mrs. Pardue suggested that we ensure the handbooks are aligned with current policies.

Mr. Welty questioned if there would be cost savings if all schools use the same printer.

Discussion was held and that option will be looked into.

3.7 Overnight Trip

Dr. Shane Robbins, Superintendent

Minutes

Dr. Robbins recommended approval of an overnight trip for the girls varsity basketball team to go to Clarksville, Indiana, pending receipt of required information pertaining to the trip. Mr. Welty explained that the team will leave on a Friday and return on Saturday.

Private transportation will be used. A motion was made by Mr. Morgan and seconded by Mr. Polston to approve the trip with a caveat that Dr. Robbins receive all pertinent trip information. Motion passed 6-0.

4 Operations and Finance Report

Mr. Chris Hoke, Director of Operations and Finances

4.1 Fund Report (I.O.)

 [May 2013 Fund Report.pdf](#)

Minutes


Mr. Hoke reviewed the May fund report. The benchmark for this point in the year is 40-41% spent on appropriations and we are at 38%. The current report does not reflect the June tax draw. We will continue to watch enrollment.

4.2 Construction Bond Update (I.O.)

Minutes

Mr. Hoke reported the bond closed last week on Wednesday, June 5, and the funds have been deposited with the Bank of New York. We now have access to money. There is an internal tracking process to track expenditures. Site work is set to begin in August to prepare for construction.

4.3 Budget Timeline (B.A.R.)

 [2014 Budget Calendar.pdf](#)

Minutes

Mr. Hoke reviewed the timeline presented and stated that the dates are set by the Department of Local Government Finance. The schedule requires board action. There will be a special meeting on August 21 to present the budget to the Board. A motion was made by Mr. Miller and seconded by Mr. Welty to approve the budget timeline as presented. Motion passed 6-0.

4.4 Summer Projects Update

 [Summer 2013 Projects.pdf](#)

Minutes

Mr. Hoke reviewed summer projects list. Mr. Morgan questioned if all projects are below bid threshold. Mr. Hoke replied that they are, but he will still get quotes. Mrs. Clemons asked for clarification of the locations of first 3 items on the list.

5 Input from School Board Members and Administration

Mr. John Merlau, J.D., Board President

Minutes

Mr. Polston offered congratulations to Tiffany Almond and welcomed the staff members.

Mr. Welty welcomed the new teachers and guidance counselor.

Mr. Morgan welcomed the new staff members. He also commented that the block for the football field entrance is made and they are waiting on bricks and the trim to be made.

6 Adjournment

Mr. John Merlau, J.D., Board President

Minutes

There being no further business to come before the board, the meeting was adjourned at 8:10 on a motion made by Mrs. Pardue and seconded by Mr. Miller. Motion passed 6-0.

Approved:

_____ John Merlau, Board President

_____ Terry Morgan, Board Vice President

_____ Ken Polston, Board Secretary

_____ Mary Pardue, Board Member

_____ Jeremy Miller, Board Member

_____ Tim Kelly, Board Member

_____ Todd Welty, Board Member