

**Northwestern Consolidated School District of Shelby  
County  
Board of School Trustees**

NWCS D of Shelby County Board room  
Wednesday, March 13, 2013  
6:00pm - 8:00pm

**Present:** Mr. John Merlau, J.D., Board President; Mr. Jeremy Miller, Board Vice President; Mr. Ken Polston, Board Secretary; Mr. Tim Kelly, Board Member; Mr. Terry Morgan, Board Member; Mrs. Mary Pardue, Board Member; Mr. Chris Hoke, Director of Operations and Finances; Mr. Doug Seagrave, J.D., Director of Athletics and Facilities; Mrs. Kathy Cord, Administrative Assistant; Dr. Shane Robbins, Superintendent; Mrs. Laura Mullen, Corporation Treasurer; Mr. Todd Welty, Board Member

**Absent:** Mr. Bob Thopy, J.D., Board Attorney

**1 Executive Session (6:00-7:00)**

**Dr. Shane Robbins, Superintendent**

-  [3.13.13 Executive Session.pdf](#)
-  [ihsgca.docx](#)
-  [Vicki Clemons email.pdf](#)
-  [Transportation and Volunteers Board Policies .docx](#)

**Minutes**

The executive session was called to order at 6:00 p.m. and adjourned at 6:50 p.m. All Board members and Dr. Robbins were present. Others present were Mark Watkins and Doug Seagrave.

**2 Public Hearing (7:00-7:30)**

**Mr. John Merlau, J.D., Board President**

**Minutes**

Mr. Merlau opened the public hearing at 7:00 p.m. to explain the project and hear public comments or questions on the project. After the project was explained, Mr. Merlau called for any public comments and there were none. The hearing was concluded at 7:05 p.m.

**3 Regular Session**

**Mr. John Merlau, J.D., Board President**

**3.1 Pledge of Allegiance  
Minutes**

Mr. Merlau invited all present to join him in honoring our country by reciting the pledge of allegiance.

**3.2 Call to Order  
Minutes**

Mr. Merlau called the regular meeting to order at 7:05 p.m. All board members were present.

**3.3 Revision/Additions to the Agenda  
Minutes**

**Dr. Shane Robbins, Superintendent**

There were no revisions or additions to the published agenda.

**3.4 Comments from Patrons  
Minutes**

Vicki Clemons addressed the Board regarding concerns with policy violations in connection with the Winter Guard program. Mr. Merlau will review concerns, consult with

Dr. Robbins and a response will be sent to Mrs. Clemons.


Dave Sweet asked if the letter sent to Mrs. Clemons will be made public. Mr. Merlau responded that the letter will be sent to Mrs. Clemons and it will be her decision whether or not to share it with others.

Tricia Longo asked to discuss postings made on the Band facebook site against the Guard by Mrs. Clemons. Mr. Merlau responded that school did not control that site and the site has since been taken down.

#### 4 Consent Agenda

**Mr. John Merlau, J.D., Board President**

 [Feb 13 2013 Board Minutes.pdf](#)

 [3-13-13 Claims.pdf](#)

##### Minutes

Mr. Merlau questioned voucher #2462 paid to Liberty Mechanical for stolen tools asking whether we had insurance coverage for that claim. Mr. Hoke responded that we have builder's risk coverage and will be reimbursed for the \$9,647.55. Mr. Miller questioned voucher #2463 paid to Runnebohm Construction asking if this is the final payment for the sports complex. Mr. Hoke responded that there is still a retainage payment left when the outstanding finish work is completed.

After discussion, a motion was made by Mr. Polston and seconded by Mr. Miller to approve the minutes of the February 13, 2013 board meeting and the claims as presented. Motion passed 7-0.

#### 5 2013 Project Presentation

**Dr. Shane Robbins, Superintendent**

##### 5.1 Preliminary Project Plans

**Dana Wannamacher, Architect (Barton, Coe, Villama)**

 [Triton HS Fieldhouse - 2013.03.05 - General.pdf](#)

 [Triton HS Fieldhouse - 2013.03.05 - Primary Courts.pdf](#)

 [Triton HS Fieldhouse - 2013.03.05 - Youth Courts 1 .pdf](#)

 [Triton Rendering.pdf](#)

##### Minutes

Mr. Wannamacher reviewed the proposed plans for the 19,000-square-foot addition to the high school. The building will be 110' wide and 180' long and be constructed of masonry and steel. The design will allow for 2 full-size basketball courts or 4 youth-size basketball courts. The building height is designed for all sports including volleyball, Guard, and cheerleading.

##### 5.2 Recommendation to Adopt a Project (B.A.R.)

**Dr. Shane Robbins, Superintendent**

Exhibit A- Project Resolution (B.A.R.)


Exhibit B- Resolution Reapproving the Building Corporation (B.A.R.)

Exhibit C- Resolution Approving a Lease (B.A.R.)

Exhibit D- Declaration of Intent to Reimburse Expenditures (B.A.R.)

 [EXHIBIT A Project Resolution.docx](#)

 [EXHIBIT B Resolution Reapproving Building Corporation.docx](#)

 [EXHIBIT C Resolution Approving Lease.docx](#)

 [EXHIBIT D Declaration of Official Intent to Reimburse Expenditures.docx](#)

### **Minutes**

All resolutions were reviewed by the Board. After review, a motion was made by Mr. Morgan and seconded by Mr. Kelly to approve all four resolutions as presented. Motion passed 7-0.

## **6 Superintendent's Report**

**Dr. Shane Robbins, Superintendent**

### **6.1 Personnel Recommendations (B.A.R.)**

 [March Personnel Recommendations.pdf](#)

#### **Minutes**

Dr. Robbins presented the following personnel recommendations:

Hank West - retiring as high school teacher  
Justin Brown - resigning as bus driver  
Midge Johnson - resigning as custodian  
Pam Smith - hire as full-time cook at the middle school  
Shelley Alford - hire as middle school ECA treasurer starting the 2013-14 school year  
Amy Sanders - resigning as JV volleyball coach

A motion was made by Mrs. Pardue and seconded by Mr. Kelly to approve all the recommendations. Motion passed 7-0.


### **6.2 Transfer Student(s) (B.A.R.)**

 [Transfer Student Recommendations.pdf](#)

#### **Minutes**

Dr. Robbins recommended Crystal Garner, Brittany Culvahouse and Jacob Asher be approved to attend Triton Central as out-of-district students. A motion was made by Mr. Polston and seconded by Mr. Welty to approve the transfer students. Motion passed 7-0.

### **6.3 March Donations (B.A.R.)**

 [March Donations.docx](#)

#### **Minutes**

A motion was made by Mr. Miller and seconded by Mrs. Pardue to accept a donation of \$25.00 to the high school fine arts department and \$50.00 to the high school post prom. Motion passed 7-0.

A motion was made by Mrs. Pardue and seconded by Mr. Welty to accept a donation of labor, equipment, material and supplies from HIS Contractors for the Mendenhall Field Gateway project. Motion passed 5-0 (Mr. Morgan and Mr. Polston abstained).

## **7 Financial Report**

**Mr. Chris Hoke, Director of Operations and Finances**

### **7.1 Fund Report (I.O.)**

 [3.2013 Fund Report.pdf](#)

#### **Minutes**

Mr. Hoke discussed the monthly fund report. Balances are as of February month-end. The General Fund current balance is better than anticipated because non-salaried expenditures were lower than expected in the first two months of the year, but funds need to be monitored. Mr. Hoke said he will continue to keep watch on the capital projects fund to work through any unforeseen challenges with cash flow.

**7.2 Patient Protection Affordable Care Act (PPACA)(I.O.)**

**Minutes**

Mr. Hoke discussed general terms of the pending Patient Protection Affordable Care Act and it's impact on the school district to provide minimum essential and affordable care for our full-time employees. Our district meets the definition of minimum essential and minimum affordable with our current insurance trust. Year one non-compliance penalty for us if we do not offer insurance to all full-time employees could be approximately \$260,000. We currently have approximately 40 employees who will be classified as full-time and are not being offered insurance. The approximate cost to add those employees will be \$157,000. Recommendations will be brought to the Board at the April meeting as to the district plan to comply with the PPACA. Legal counsel has advised that any potential job changes should be done by May 1, 2013. Mr. Polston asked who would pay insurance premiums during 3 summer months that employees wouldn't be working? Those employees' premiums would be calculated over the 20 weeks they work. Mr. Merlau asked if our health trust will continue? Dr. Robbins stated they will continue but will have to change their by-laws.

**8 Input from School Board Members and Administration**

**Mr. John Merlau, J.D., Board President**

**Minutes**

Mr. Polston offered thanks to Hank West and all other retirees for their years of service.

**9 Adjournment**

**Mr. John Merlau, J.D., Board President**

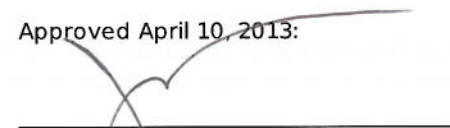

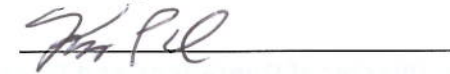


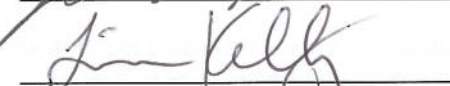
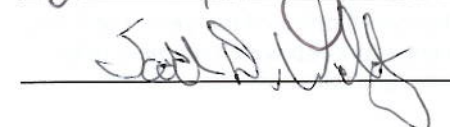
**Minutes**

There being no further business to come before the board, a motion was made by Mrs. Pardue and seconded by Mr. Welty to adjourn the meeting.

Emily Cramer, Triton Central Teacher's Association Vice President and 4th grade teacher representing the elementary teachers addressed the Board to appeal for a balance of digital and print curriculum for K-2. They would like to ease into the digital reading series adoption and would like permission to use print for the current adoption period and then ease into digital reading curriculum.

The motion to adjourn was passed 7-0, and the meeting was adjourned at 7:50 p.m.

Approved April 10, 2013:

	John Merlau, President
	Terry Morgan, Vice President
	Ken Polston, Secretary
	Mary Pardue, Member
	Jeremy Miller, Member
	Tim Kelly, Member
	Todd Welty, Member